



How To Book Wrap Around Care Clubs on Arbor using the Parent Portal

Follow the steps below to book both Breakfast Club and After School Club

How to register your child for After School Club & Breakfast Club

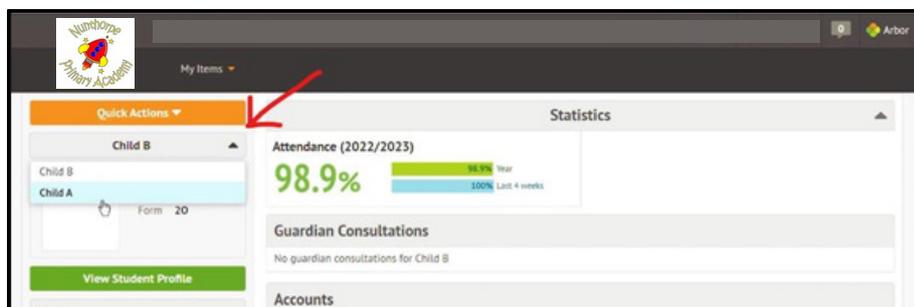
1. Log on to Arbor on your computer

Before booking on to clubs you must top up the account.

If you have more than one child at the school you need to repeat the following steps for each child.

- Click on the club you wish to top up
- Top up account
- Voucher payments can be used and these are credited to Arbor on a weekly basis during Term Time
You may need to credit your account during this period.
- Return to home screen

2. Select child - if you have more than one child at the school you need to repeat the following steps for each child attending the club.



3. Select 'Quick Actions' (orange) to view the drop down menu. Select the 'Clubs' options

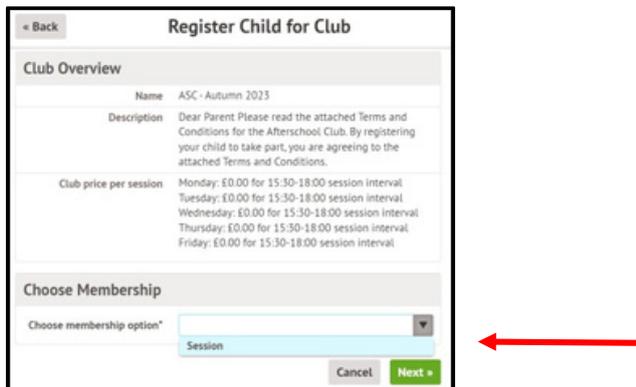


4. If your child has been allocated a space on the club, it will be available on this screen. Click the required club.

5. Select

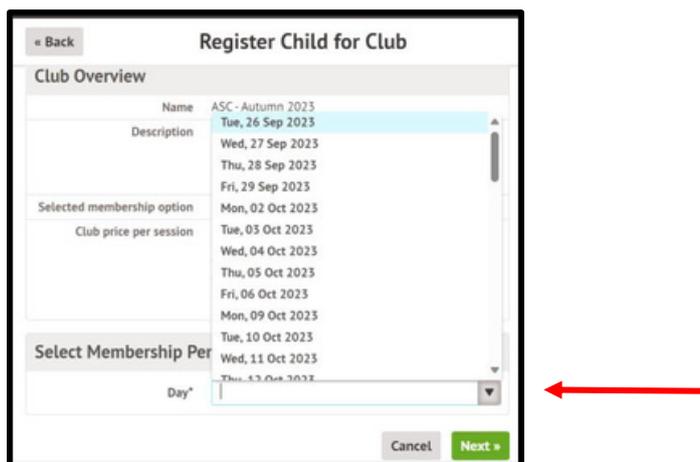
Register Child for this club

- A pop up menu will appear and you need to click on 'Choose Membership Option' and select 'session'

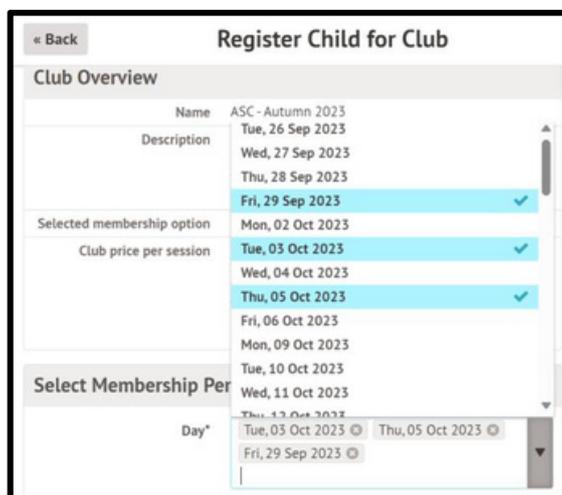


- Click 'Next'

- The next pop up screen will give you the option to select days you require.



- Click on all the dates required



If a date is not available to select that indicates that the club has reached capacity and cannot take anymore bookings.

10. Click 'Next'

11. Then select the session interval for the days required

Please note Breakfast Club sessions are from 7.45-8.45am and After School Club sessions are from 3.25pm with either a 4pm finish or a full session until 5.55pm (5.30pm on a Friday)

« Back **Register Child for Club**

Club Overview

Name	ASC - Autumn 2023
Description	Dear Parent Please read the attached Terms and Conditions for the Afterschool Club. By registering your child to take part, you are agreeing to the attached Terms and Conditions.
Selected membership periods	03 Oct 2023, 29 Sep 2023, 26 Sep 2023, 09 Oct 2023

Select Session Interval

Monday*	<input type="text"/>
Tuesday*	<input type="text" value="15:30 - 18:00"/>
Friday*	<input type="text"/>

Cancel **Next >**

12. Click 'Next'

13. Click **Register Child for club** .

Cancellation requests must be sent to **enquiries@nunthorpeprimary.org.uk**
Refunds can only be made if we have been given 48 hours notice of the cancellation.
Staffing in our clubs is based on pupil numbers registered on the clubs.