



NURSERY APPLICATION FORM



CHILD DETAILS

| | | | |
|----------------------|--|---|--------|
| Legal Surname | | Legal Forename | |
| Preferred Forename | | DOB | Gender |
| Child's Home Address | | Sibling Link in School (If applicable) Name of sibling(s) / Year Group | |
| Postcode | | | |

Email Address:

ADDITIONAL INFORMATION

Does the child have any dietary requirements? (Allergies and/or due to religious requirements) Please list.

It is very important that you list any medical conditions that the child has (asthma, heart problems, kidney problems etc). This will help us to arrange appropriate care where necessary.

Is there any further information that you would like us to know?

PARENT/CARER DETAILS

| | | | |
|----------------|--|-----------------------|--|
| Surname | | Forename | |
| Contact Number | | Relationship to Child | |

OFFICE USE ONLY

| | | | |
|--------------|--|--------------------|----------------|
| Received by | | Date | |
| Processed by | | Date | |
| Year Group | | Registration Group | Admission Date |

Nursery Admission Information

The admissions Policy will give priority to applications for admission to Nursery if places are oversubscribed in the following order:

1. Pupils who are in the care of the Local Authority – Looked after Children
2. Pupils with complex needs who have been discussed at the Moderating or Statements Panel and been identified as needing a 'named' primary or secondary mainstream school.
3. Pupils who have a brother or sister living at the same address and are still at the school when the pupil begins.
4. Pupils resident within the admission zone who have returned a Nursery Registration Form.

At this point, if there are more preferences from pupils living in the admission zone than there are places available, we will give priority according to the remaining conditions.

5. Pupils who have social or medical reasons for being admitted to the school which would, should the child not be admitted, cause him or her to be seriously disadvantaged or put personal safety at risk.

In all cases corroboration will be sought from independent sources such as a medical specialist who has had continuing involvement over a period of time, social worker, or other professional. It should be noted that places would not be allocated on the basis of aptitude or ability.

6. Pupils who live closest to the particular school measured 'as the crow flies.'

A full copy of the Nursery Admissions Policy is available on request.

PLEASE BRING THE FOLLOWING ITEMS TO SUPPORT YOUR APPLICATION

- Your child's birth certificate
- A current council tax bill

AND

- 2 utility bills such as gas, electricity, water bill, telephone landline (dated within the last 3 months)

OR

- A bank statement dated within the last 3 months

Please note that mobile phone contract bills are unacceptable

You must use the **permanent address at the time of application at which your child is living** with a parent or the person with parental responsibility. The address of a childminder or relatives must not be used. Using a false address is taken extremely seriously (it is committing fraud). If not convinced your address is genuine, we will withdraw any offer of a school place and take further action.

If your child lives at more than one address Monday to Friday (for example due to separation) the address used should be where your child lives most of the time. Only one address can be used. If your child lives at two addresses, we will consider the evidence available such as the address of the parent/carer that claims the child benefit or child tax credit. If these benefits are not claimed, evidence of the address where the child is registered with a GP will be accepted in order to determine what will be considered to be the child's main address. It is the parent/carers responsibility to prove residency if requested.