



The days that make us happy make us wise

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Dear Parents,

In order to address some safety concerns regarding the start and end to the school day, can we please remind you of school drop off and collection procedures.

Morning drop off

- We begin school at 8:55am.
- We will open the gates in the morning from 8.45am, meaning that children are away from the main road as soon as they arrive. Please do not drop children off before this time.
- Please say goodbye and leave your child as soon as possible.
- Please keep the pathways and classroom doorways clear.
- Gates will be closed at 8:55am. If you arrive late, please take your child to the school office.

After school collection

- We finish school at 3.25pm.
- Gates will be open from 3.20pm. Parents should wait for children on the playground behind the yellow line and in front of your child's class so that we can ensure children are released safely.
- Children in Year 5 and 6 may meet parents off the school site with a signed permission slip.
- **Please leave the school premises promptly, you are responsible for your child's safety at the end of the school day, ensure your child is by your side as you leave the school gate.**
- **Do not let your child play on the outdoor play equipment or in the wooded area.**
- If you need to speak to your child's teacher please make an appointment by contacting them via email, teacher's email addresses can be found on our school website.

After School Club / Activities

- When collecting your child please do not park in the disabled spaces.

Please help us to **keep your children safe**. Thank you for your cooperation.
If you have any concerns contact me at enquires@nunthorpeprimary.org.uk

Yours sincerely,

Mrs A O'Gara
Headteacher