



REDCAR AND CLEVELAND BOROUGH COUNCIL RISK ASSESSMENT

As required by the Health and Safety at Work Regulations 1999



Type of Work: Re-opening of site – COVID Restrictions

Department: Various

Date: March 2021

Assessment carried out by: Michelle Dickerson & Alexa O’Gara

Who is at Risk? Staff, pupils, visitors

HAZARD		RISK				CONTROL MEASURES	Residual Risk L. M. H.	
Identified Hazards	Hazard Effect	Probability. L. M. H.	X	Severity L. M. H.	=	Risk Rating L. M. H.		Actions Taken to Reduce Risk
Not maintaining staff health and wellbeing	Increased risk of others contracting/spread of Coronavirus, Illness, Fatality, exacerbation of existing medical conditions	M	X	H	=	H	<ul style="list-style-type: none"> • If anyone in the school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell, they must be sent home and follow current isolation guidance. (see separate RA for LFD testing) • Make available a thermometer to allow staff to check their temperature as they arrive on site. • If staff are clinically vulnerable and need to be in work, they will be offered the safest role possible with risks mitigated. • All staff are to socially distance (2m) from others whenever possible. • Groups of children will be kept 	L

							consistent and work within their own class bubble as much as is practicably possible.	
Lack of hand hygiene	Increased risk of contracting/spread of Coronavirus, Illness, Fatality	M	X	H	=	H	<ul style="list-style-type: none"> • Ensure staff and pupils regularly wash hands with soap and water or hand sanitiser, including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. • Hand sanitisers will be in situ in various locations around the site • Hand sanitiser will be available at reception 	L
Donning and doffing Personal Protective Equipment (PPE)	Risk of others contracting Coronavirus, Illness, Fatality	M	X	H	+	H	<ul style="list-style-type: none"> • PPE in the form of disposable gloves, aprons and face masks and visors will be available to staff who require it. Masks should be worn in public areas when a distance of 2m cannot be maintained. All staff will receive training and regular reviews of using PPE safely • Where necessary (i.e. where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at schools, and only then if a distance of 2 metres cannot be maintained; or where a child or young person already has routine intimate care needs that involves the use of PPE), staff will wear the appropriate PPE • Used PPE will be disposed of in the correct manner • Between each change of PPE, 	L

							<p>hands will be washed with soap and water if readily available, or hand sanitiser</p> <ul style="list-style-type: none"> Where a COVID 19 case is suspected in the building, used PPE should be double bagged and disposed of correctly. 	
Not maintaining current 2 metre social distancing guidance	Increased risk of contracting/spread of Coronavirus, Illness, Fatality,	M	X	H	=	H	<ul style="list-style-type: none"> Staff are reminded of social distancing rules via staff briefing and displayed posters The one-way system around site with marked areas with arrows dictating direction If staff feel unwell at any time, they must remove themselves from the area immediately, informing their manager Lunches will be eaten as part of the class group, all facing the same way. 2 sittings in the hall, accommodating 4 classes. Lunch supervisors should work with their class bubble as much as is practicably possible. Y4,5,6 eat a hot meal on trays collected from the kitchen and eaten in the classroom 	L
Uncontrolled contact with others	Increased risk of contracting/spread of Coronavirus, Illness, Fatality						<ul style="list-style-type: none"> Introduction of one-way system on entry & exit to site Reducing the amount of people that a person has contact with by using 'consistent teams/bubbles', teaching staff working with a maximum of 2 classes (c.60 pupils) 1 as much as possible possible. Using back-to-back or side by 	L

							<p>side working rather than face to face as much as possible</p> <ul style="list-style-type: none"> • Limiting periods where people will work together • Use of staff rooms should be minimised and staff should eat with their bubble maintaining social distancing • Limit parent contact to phone calls and emails by appointment only • Staggered start/finish times and different entrances • Children entering classrooms on arrival will be staggered and supervised 	
Number of pupils in class	Increased risk of contracting/spread of Coronavirus, Illness, Fatality	M	X	H	=	H	<ul style="list-style-type: none"> • Children instructed on movement around class/school • Children will work in consistent groups/bubbles to minimise contact with other pupils. Teaching staff to work with a maximum of 2 classes (c.60 pupils). 1 where possible • Social distancing encouraged • Teacher is allocated up to 2 metres of space at front of class which is not accessible to pupils 	L
Uncontrolled use of welfare facilities (Toilets and staff room)	Increased risk of contracting/spread of Coronavirus, Illness, Fatality	M	X	H	=	H	<ul style="list-style-type: none"> • Only 1 pupil per class to use the toilet area at any 1 time • Signage/training refreshed at the start of each day to encourage thorough hand washing • Regular cleaning 	L
Unsatisfactory Cleaning of site.	Increased risk of contracting/spread of Coronavirus, Illness,	M	X	H	=	H	<ul style="list-style-type: none"> • Level of cleaning regime on site is increased and cleaning staff 	L

	Fatality						<ul style="list-style-type: none"> receive training. All adults clean down shared areas after use (e.g.Rocket room and KS quiet rooms) Hard surfaces (handles/surfaces) will be cleaned regularly throughout the day Cleaning stations are placed around the site so that staff can cleanse an area before and after they use it Hand sanitisers and hand washing facilities will be in situ in various locations around the site 	
Parents/pupils not following guidance whilst on site	Increased risk of contracting/spread of Coronavirus, Illness, Fatality	M	X	H	=	H	<ul style="list-style-type: none"> Clear guidance shared with parents Staff on site to supervise entry and exit Pupils are reminded regularly about the rules Vulnerable pupils have individual risk assessments The behaviour policy has been updated to state that if pupils behave in a way that endangers others they will receive an immediate Fixed Term Exclusion 	L
Impact of pandemic on pupils'/staff mental health	Decrease of emotional wellbeing	M	X	M	=	M	<ul style="list-style-type: none"> Resources to support. Counselling available A change of timetable and increased social time introduced to ensure a safe and happy return to school 	

FURTHER CONTROLS:

- All staff will receive information of the COVID 19 procedures
- Corridors and walkways are maintained clear and tidy
- 2 metre social distancing rules and wearing of PPE will be encouraged where possible throughout the site
- Controlled movement throughout the site
- Any confirmed cases of COVID 19 that have arisen from the workplace should be reported to NHS Test & Trace system
- Contain any outbreak by following local health protection team advice
- Signage/posters to confirm procedures/restrictions will be displayed across the whole site
- If staff are clinically vulnerable and need to be in work, they will be offered the safest role possible with risks mitigated.
- Staff must not take home children's work books to mark.
- PPE should be worn when close or physical contact occurs between teaching staff and pupil, administering medication, dealing with an upset pupil. PPE should be in the form of face mask, visor, gloves, apron (for a child who may spit) if appropriate.

<u>Probability Key:</u>	<u>Severity Key</u>	<u>Key:</u>	<u>Residual Risk</u>
L = No Chance M = Medium Chance H = High Chance, Very High Chance	L = No injury/Minor first aid M = First aid treatment, Doctor or Hospital. H = Major injury/Reportable Accident.	L X L = L L X M = M L X H = M M X M = M M X H = H H X H = H	Low = Acceptable Medium & High Requires additional Action to reduce risk
At the time of producing this assessment, as far as I can reasonably foresee, the risks involved with this activity have been reduced as far as reasonably practicable.			<u>Review date:</u>
Signature: <i>A O'Gara</i>		Position: Nunthorpe Primary Academy Head Teacher	
Date: 1 st March 2021			